



Notice of Meeting
Commissioners Court of Caldwell County, Texas

Notice is hereby given that a meeting of the Caldwell County Commissioners Court will be held on the 8th day of October 2012 at 9:00 A.M. in the Commissioners Courtroom located at 1403 Blackjack Street, Lockhart, Texas at which time the following subjects will be discussed, considered, passed or adopted, to wit:

Note: Commissioners Court Meeting packets are prepared several days prior to each meeting. This information is reviewed and studied by the Court members, eliminating lengthy discussions to gain a basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis on the part of the Court.

Start times for regular agenda items are tentative; some items may be held earlier or later than the scheduled time.

Amended Agenda

Call Meeting to order.

10.08.01 Invocation- Caldwell County Christian Ministries.

10.08.02 Pledge of Allegiance to the Flags. (Texas Pledge: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible).

10.08.03 Announcements: Items or comments from Court Members or Staff.

10.08.04 Citizens' Comments: At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day).

10.08.05 Commissioners Court Minutes. Approval of September 17, 2012 and September 24, 2012 Minutes.

10.08.06 Consent Agenda. (Any member of the Court may request that an item within the Consent Agenda be moved to the Regular Agenda for further discussion and action).

- A. Approval of Imaging Contract between County Clerk and Texas File.
- B. Approval of Imaging Contract between County Clerk and Austin Data.

FILED this 4th day of Oct. 2012
3:15 P.M.
CAROL HOLCOMB
COUNTY CLERK, CALDWELL COUNTY, TEXAS
By Katrina Reyna Deputy

10.08.07 County Administrator Report/Presentation.

- A. Federal Prisoner Report
- B. Sales Tax Report
- C. Septic and Subdivision Fees Report

10.08.08 Special Presentations. None

(ALL OTHER AGENDA ITEMS)

- 10.08.09 Discussion/Action** regarding Proclamation recognizing October as Domestic Violence Awareness Month in Caldwell County. **Cost:** None; **Speaker:** Judge Bonn; **Backup:** 1.
- 10.08.10 Discussion/Action** regarding Proclamation recognizing October as Breast Cancer Awareness Month in Caldwell County. **Cost:** None; **Speaker:** Judge Bonn; **Backup:** 1.
- 10.08.11 Discussion/Action** concerning Texans Feeding Texans: Home-Delivered Meal Grant Program Resolution No. 22-2012; **Cost:** None; **Speaker:** Judge Bonn; **Backup:** 1.
- 10.08.12 Discussion/Action** to approve Resolution No. 23-2012 in support of creating a park district to improve access, health, safety, sanitation and transportation associated with surface water of the San Marcos River, **Cost:** None; **Speaker:** Judge Bonn; **Backup:** 1.
- 10.08.13 Discussion/Action** concerning approval of Resolution No. 24-2012 supporting the Lockhart City Council vote on October 2, 2012 to enter into an inter-governmental transfer agreement with Seton for emergency medical services for northern Caldwell County and to amend the Interlocal Agreement for EMS services with the City of Lockhart on terms consistent with the IGT. **Cost:** None; **Speaker:** Ron Heggemeier; **Backup:** 1.
- 10.08.14 Discussion/Action** to approve Indigent Care Regional Healthcare Partnership Affiliation Agreement between Caldwell County and Seton Family of Hospitals. **Cost:** None; **Speaker:** Ron Heggemeier/Mack Harrison; **Backup:** 2.
- 10.08.15 Discussion/Action** concerning approval of Deborah Kortan, Human Resources Director, as plan Administrator for the County's Retirement Plan (TCDRS); **Cost:** None; **Speaker:** Ron Heggemeier/Deborah Kortan; **Backup:** None.
- 10.08.16 Discussion/Action** concerning appointment of Deborah Kortan, Human Resources Director as the Sick Leave Pool Administrator. **Cost:** None; **Speaker:** Ron Heggemeier/Deborah Kortan; **Backup:** None.
- 10.08.17 Discussion/Action** to get approval from Commissioners Court to allow county employees to donate their sick time to a fellow co-worker that has used all his earned sick time leave due to a severe illness. This is for a one-time occurrence, not a change in policy. **Cost:** None; **Speaker:** Judge Bonn/Deborah Kortan; **Backup:** 1.

10.08.18 Discussion/Action concerning flooring bids for Scott Annex and Market Street Annex. **Cost:** TBD; **Speaker:** Ron Heggemeier/Curtis Weber; **Backup:** 1.

Staff Recommendations: County Administrator recommends acceptance of the low bid of Floors Plus in the amount of \$18,467.00 for the Scott Annex flooring and the low bid of \$16,000.00 from Aptiva for the Market Street Annex flooring.

10.08.19 Discussion/Action concerning approval of proposal from MCS Fire and Security for replacement of security cameras in Courthouse and Judicial Center and additional new installation of security cameras in the Scott Annex with related Budget Amendment No. 1 for the same. **Cost:** \$99,800.00; **Speaker:** Ron Heggemeier/Mark Hinnenkamp; **Backup:** 2.

10.08.20 Discussion/Action concerning amendment to the Caldwell County Fund Balance Policy adopted on March 12, 2012. Amendment is to change the three-and-one-half-month requirement for reserves as set forth in paragraph 3 to a two-month reserve. **Cost:** None; **Speaker:** Ron Heggemeier/Larry Roberson; **Backup:** 3.

Staff Recommendations: Both the County Administrator and County Auditor recommend changing the reserve requirement to a two-month requirement following a cash flow analysis from this past tax year's collections in the October thru December period.

10.08.21 Discussion/Action concerning setting a restricted reserve amount of \$740,000.00 for employee retirement and allowing the Caldwell County Investment Committee to invest said reserve pursuant to County investment policy. The \$740,000.00 amount to be restricted out of the existing general fund reserve. **Cost:** None, but does place a restriction of the use of \$740,000.00 of current general fund reserve amounts; **Speaker:** Ron Heggemeier/Larry Roberson; **Backup:** 1.

Staff Recommendations: Both the County Administrator and County Auditor recommend setting a restricted reserve for employee retirement in order to fund the current unfunded actuarial accrued liability for the Caldwell County Retirement plan for calendar year 2012. This set aside of the reserve amount will ensure that the retirement plan is funded 100% for end of year 2012.

10.08.22 Discussion concerning securing the Wal-mart site. **Cost:** None; **Speaker:** Ron Heggemeier; **Backup:** None.

10.08.23 Discussion/Action to designate a day of the week on which the Commissioners Court shall convene in a regular term each month during the next fiscal year as required by Section 81.005(a) of the Local Government Code. **Cost:** None; **Speaker:** Judge Bonn/Attorney Mack Harrison; **Backup:** 1.

10.08.24 Pay Bills - \$241,775.25

10.08.25 Adjournment

As authorized by the Texas Government Code, the Commissioners' Court of Caldwell, County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as they may relate to Texas Government Code Section 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers); Texas Government Code Section 551.071(2) (Consultation with Attorney when the Attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code); Texas Government Code Section 551.072 (Deliberations About Real Property); Texas Government Code Section 551.073 (Deliberations about Gifts and Donations); Texas Government Code Section 551.074 (Personnel Matters); Texas Government Code Section 551.0745 (Deliberations about a County Advisory Body); Texas Government Code Section 551.076 (Deliberations about Security Devices); and Texas Government Code Section 551.087 (Economic Development Negotiations).

In the event that the Court adjourns into Executive Session, unless otherwise specified on the agenda, the Court will announce any other parties who are authorized to be present during the deliberations in Executive Session and will announce under what section of the Texas Government Code the Commissioner's Court is using as its authority to enter into an Executive Session. The meeting facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the County Judge's office at 512-398-1808 for further information.

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